

## HEALTH AND WELLBEING BOARD

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### DRAFT MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 9 JUNE 2016 AT THE KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

#### **Present:**

Cllr Baroness Scott of Bybrook OBE (Chairman), Dr Peter Jenkins (Vice Chairman), Dr Anna Collings, Dr Toby Davies, Dr Richard Sandford-Hill, Angus Macpherson, Cllr Keith Humphries, Nikki Luffingham, Dr Gareth Bryant, Carolyn Godfrey, Maggie Rae, Cllr Sheila Parker, Deborah Fielding/Simon Truelove and Toby Sutcliffe

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#### 34 **Chairman's Welcome and Introduction**

The Chairman welcomed all the meeting, noting that the meeting had been rearranged to avoid the date of the referendum.

#### 35 **Apologies for Absence**

The following apologies were noted:

- James Scott, RUH, noting David McClay, Programme Director, in attendance.
- Christine Graves, Healthwatch Wiltshire, who is attending the Healthwatch England conference.
- Nick Marsden, Salisbury NHS Foundation Trust, noting Laurence Arnold, Director of Corporate Development, in attendance.
- Ken Wenman, SWAST, noting that Nick Wilson, Wiltshire Operations Manager is in attendance
- Mike Veale, Wiltshire Police
- Dr Simon Burrell, NEW Group, noting the change in membership to include Dr Anna Collings, the new Co-Chair of the NEW Group
- Cllr Laura Mayes, Wiltshire Council.

#### 36 **Minutes**

The meeting considered the minutes of the previous meeting.

**Resolved**

**To approve and sign the minutes of the previous meeting held on 14 April 2016.**

37 **Declarations of Interest**

There were no declarations of interest made.

38 **Chairman's Announcements**

The Chairman noted the recent Visit of Jon Rouse and Sir Jeremy Heywood, Cabinet Secretary and Head of the Home Civil Service, which had provided an excellent opportunity for partners to convey key messages. The Chairman thanked all who had contributed to making the meeting a success.

39 **Public Participation**

There were no questions or statements from members of the public.

40 **Better Care Plan**

The Board received the report, circulated on the 8 June 2016 as a supplement to the agenda, which provided an update on the progress made on the Better Care Plan (BCP).

Issues highlighted in the course of the presentation and discussion included: that the local BCP awaited sign-off from the national team; the investment made into staffing, particularly integrated teams; the priorities for the second quarter, including the aim to increase placements into the HomeFirst project; the collaborative workforce solutions including projects to skill up workforce to provide more services in the home setting; the importance of therapy, including occupation, physical and behavioural therapy, in improving independence; the initiatives that make up the integrated discharge programme and how they are being applied across the three acute hospitals; the focus on prevention work to reduce admissions and increase healthy, independent lifestyles; how evidence and data are used to focus activities; and how readmissions could be audited to identify trends and the evidence used to challenge perverse incentives in the system.

The Board also received a presentation that provided an update on the progress with delivering Single View of the Customer project.

Issues highlighted in the course of the presentation and discussion included: that information was already being shared securely and safely across NHS, Fire, Police and Council teams in Wiltshire; that a tier one information sharing agreement had been drafted and was due to be agreed that month; that the project had worked closely with Healthwatch to receive feedback; how the technical solution would be built; the challenges of linking to GPs' case management system; the importance of explaining to the public the benefits of

sharing appropriate information, whereas people were reluctant in the past; how information sharing would be piloted to this effect; how the Information Commissioner was brought in early to help provide a steer on the programme; how best practice could be share with partners; and how the project linked to the BCP and later on with the STP.

### **Resolved**

- 1. To receive the update on the Better Care Plan and note the progress that was made during April and May;**
- 2. To agree the key priorities for the next period in particular the development of an integrated discharge improvement programme (based on Home First principles) , the key priorities for the Single View of the Customer Programme ( see presentation from the team ) and the finalising of the Section 75 agreement for 2016/17;**
- 3. To note that we are still receiving final sign off and approval of the Better Care Plan for 2016/17 as national validation process is still ongoing.**

### **41 Sustainability and Transformation Plan**

The Board received a presentation from David McClay, Programme Director RUH, regarding the progress made on the development of Sustainability and Transformation Plan (STP).

Issues highlighted in the course of the presentation and discussion included: the objectives and the challenges for achieving the vision outlined in the 5 year view; that the footprint of the STP was B&NES, Swindon and Wiltshire; the relevant patient flows within and without the footprint; how partners have worked together to develop the plan; the composition of the Board, and mechanisms for wider engagement with partners and the public; that the Health & Wellbeing Board, and Wiltshire Cabinet were consultees and were not formally part of the governance arrangements for the plan; how the priorities of the STP linked to the Better Care Plan; how work in one council area can be shared across to other areas the footprint area; how workforce planning can be undertaken across the footprint area, including sharing training resources; how staff can be better used, as advocates and role models, to promote healthy lifestyles; the continuity with locality approaches to commissioning, and the timetable for the programme.

### **Resolved**

**To note the update.**

42 **The Children and Young People's Plan 2016-19 and future delivery of children's centre services**

The Board received the report which provided an update on the Children and Young People's Plan 2016; and the future delivery of Children's Centre Services in Wiltshire.

Issues highlighted in the course of the presentation and discussion included: that the plan was approved in May, and is the fourth iteration of the plan since the creation of the Children's Trust; the opportunity to reflect on the changes in the field and the achievements to date; the three priorities and the key actions to take; the focus, in the plan, on vulnerable children and those in deprived circumstances; the links to the obesity strategy and the healthy schools programme; the changes to the children's centre services, including a reduction in the number of physical centres from the 1<sup>st</sup> of July; the move from four providers of centre services down to two; and the importance of sharing information across relevant teams and organisations.

It was suggested that the new Children's Centre providers be invited to present an update on their work to a future informal pre-meeting briefing of the Board, to cover how they are linking with the Primary and wider Early Years Sector and increasing outreach to families that do not necessarily attend centres themselves.

**Resolved**

- 1. To recognise the achievements against the 2012 – 2015 Children and Young People's Plan and notes key areas of work to be delivered within the next three years.**
- 2. To note the future delivery model for Children's Centre Services in Wiltshire outlined in this report.**

43 **Wiltshire Police and Mental Health**

The Board received the report which provided an update on the Mental Health Street Triage Pilot which had been in operation since 14 September 2015.

Issues highlighted in the course of the presentation and discussion included: that the pilot had been established following the receipt of national funding; that it was more effective and efficient to have health professionals on the phone offering support, rather than in the field; that there had been a reduction in s136 admissions and increase in-patient admissions; this resulted in 190 people

treated as patients rather than being detained in cells; that funding would be required to continue the project (£320k across Wiltshire and Swindon), which may be available from mainstream budgets; and that the University of the West England was analysing the results of the pilot; and that detailed costings would be shared with partners.

#### **Resolved**

- 1. To note the positive impact the pilot has had for both service user and partner agencies;**
- 2. To consider options for enabling the scheme to continue after the pilot concludes in September 2016.**

#### **44 Workplace Health Charter**

The Board received the report which provided an update on the accreditation outcomes for Workplace Health Charter status.

Issues highlighted in the course of the presentation and discussion included: how the charter was accredited and the excellence rating achieved; the evidence, including staff interviews, considered by the external evaluator; the benefit from embedding the charter in the workplace; how the charter and actions related could help lead to a reduction in staff absences; and that the Charter would form part of the wider occupational health plan.

The Chairman offered her congratulations to the officers responsible for the work.

#### **Resolved**

- 1. To commend the achievements of those involved in gaining an Excellence rating within the Workplace Charter; and**
- 2. To support the ongoing benefits realisation work to demonstrate the significant business and personal advantages achievable from positive health management within the workplace.**

#### **45 Wiltshire Health and Wellbeing Board Annual Report 15/16**

The Board received the Annual report, deferred from the previous meeting, which outlines the progress made in delivering the objectives of the Joint Health and Wellbeing Strategy over the past year, noting the progress that had been made in a range of areas across public health, children and adults' health and social care and integration of services generally.

**Resolved**

**To consider the progress made in delivering key objectives over the last year and agree the annual report for publication.**

46 **Date of Next Meeting**

The Chairman brought the meeting's attention to the date of the next meeting to be held on 22 September 2016.

The Chairman also took the opportunity to express thanks to Deborah Fielding for her work on the Board and wished her well for the future.

In response, Deborah Fielding exhorted the Board to continue the good work it had championed, including a focus on place based commissioning and empowering individuals.

47 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.00 am - 12.02 pm)

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